

**JEFFERSON COUNTY BOARD MINUTES
TUESDAY, SEPTEMBER 10, 2019, 7:00 P.M.**

Chair Jim Schroeder presiding.

County Clerk Audrey McGraw called the roll, all members being present except White, Rinard and Johns.

District 1.. Richard C. Jones	District 2 Mike Kelly
District 3..... Greg David	District 4 Augie Tietz
District 5 James B. Braugher	District 6 Dan Herbst
District 7. Dwayne C. Morris	District 8 Michael Wineke
District 9..... Amy Rinard	District 10 Lloyd Zastrow
District 11..... Jeff Johns	District 12 Peter A. Hartz
District 13..... Ed Morse	District 14 Kirk Lund
District 15.... Steven J. Nass	District 16 Laura Payne
District 17..... Russell Kutz	District 18 ... Brandon White
District 19..... Jim Schroeder	District 20 Jim Mode
District 21. John C. Kannard	District 22 Blane Poulson
District 23... George Jaeckel	District 24 Roger Lindl
District 25. Matthew Foelker	District 26Joan Fitzgerald
District 27..... Conor Nelan	District 28 Dick Schultz
District 29.. Mary K. Roberts	District 30 Walt Christensen

County Administrator Benjamin Wehmeier led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Accepted as printed.

Braugher, Vice Chair of the Executive Committee, moved that the minutes of the August 13, 2019, meeting be approved as presented. Seconded and carried.

Communications.

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
September 01, 2019**

Available Cash on Hand		
August 1, 2019	\$	2,722,202.03
August Receipts	\$	<u>36,510,095.23</u>
Total Cash		\$39,232,297.26
Disbursements		
General – August 2019	\$	36,876,712.83
Payroll – August 2019		<u>2,351,118.53</u>
Total Disbursements		<u>\$39,227,831.36</u>
Total Available Cash	\$	4,465.90
Cash on Hand (in bank)		
September 1, 2019	\$	836,973.68
Less Outstanding Checks		<u>832,507.78</u>
Total Available Cash	\$	4,465.90
Local Government Investment Pool -		
General		\$12,093,284.75

DANA Investments	\$29,568,012.45
Local Government Investment Pool - Clerk of Courts	\$ 27,260.86
Local Government Investment Pool - Farmland Preservation	\$ 178,044.22
Local Government Investment Pool - Parks/Liddle	\$ 85,594.37
Local Government Investment Pool - Highway Bond	\$ 1,959,781.03
	<u>\$43,911,977.68</u>
2019 Interest - Super N.O.W. Acct.	\$ 1,147.51
2019 Interest - L.G.I.P. - General Funds	287,100.54
2019 Interest - DANA Investments	550,491.31
2019 Interest - L.G.I.P. - Parks/ Carol Liddle Fund	1,363.67
2019 Interest - L.G.I.P. - Farmland Preservation	2,836.58
2019 Interest - L.G.I.P. - Clerk of Courts	434.31
2019 Interest - L.G.I.P. - Highway Bond	<u>31,222.86</u>
Total 2019 Interest	\$ 874,596.78

JOHN E. JENSEN, JEFFERSON COUNTY TREASURER

2. Memo, dated August 13, 2019, from Donna Haugom removing Duane Scott as a member of the local Emergency Planning Committee (LEPC) due to his retirement.

3. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on September 19, 2019, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse.

4. County Board Chair, Schroeder, temporarily appoints Jim Braugler to the Finance Committee beginning September 10, 2019, and shall serve until October 19, 2019.

5. County Board Chair, Schroeder, relays a thank you to the Veterans Department for all the help they provide their customers, including help in filling out paperwork.

Public Comment. Jim Huff, who lives at Riverbend Resort. Raising awareness of the updates that the campground has done and plan on doing in the future and invites everyone to come and see all of the improvements.

Annual Reports.

Planning and Zoning Director, Matt Zangl, Land and Water Conservation Interim Director, Patricia Cicero, and Bridges Federated Library System Board, Erik Robinson, Fort Atkinson Library Director. The annual reports were received, placed on file but not printed in the minutes pursuant to Board Rule 3.03(13).

Resolutions and Ordinance:

Payne, Building and Grounds Committee Chair, introduced Resolution No. 2019-37

Executive Summary

The Jefferson County Human Services Department received

bids from vendors to make necessary repairs and improvements to the Human Services parking lot at the Lueder Haus building. Parking Lot Maintenance, Inc. submitted a bid in the amount of \$40,695 and Wolf Paving submitted a bid in the amount of \$48,069. The Building and Grounds Committee considered this resolution at its meeting on September 4, 2019, and the Finance Committee and Human Services Board considered this resolution at their meetings on September 10, 2019, and recommended forwarding to the County Board to accept the bid from Parking Lot Maintenance, Inc. as the lowest responsible bidder.

WHEREAS, the Jefferson County Human Services Department solicited bids to repair and improve the Human Services parking lot at the Lueder Haus building, and

WHEREAS, bids were received with the following results:

Company	Bid Price
Parking Lot Maintenance, Inc.	\$40,695.00
Wolf Paving	\$48,069.00

WHEREAS, the Human Services Board, the Finance Committee, and the Building and Grounds Committee have determined Parking Lot Maintenance, Inc. is the lowest responsible bidder for this project.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby accepts the bid of Parking Lot Maintenance, Inc. as the lowest responsible bidder to make necessary repairs and improvements to the Human Services parking lot at the Lueder Haus building in the amount of \$40,695.

Fiscal Note: Funding for this project in the amount of \$25,000 has been included in the 2019 Human Services Department budget. The balance of this project will be funded by an intra-department transfer from Building Improvement to Land Improvement. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 members of the 30 member County Board must vote in favor of the budget amendment).

Payne, moved for the adoption of Resolution No. 2019-37. Seconded and passed. Ayes 27 (Jones, Kelly, David, Tietz, Braughler, Herbst, Morris, Wineke, Zastrow, Hartz, Morse, Lund, Payne, Kutz, Schroeder, Mode, Kannard, Jaeckel, Lindl, Foelker, Fitzgerald, Schultz, Roberts, Christensen, Poulson, Nelan, Nass), Noes 0, Absent 3 (White, Rinard, Johns).

Mode, Human Services Board Chair, introduced Resolution No. 2019-38

Executive Summary

Recovery Month began in 1989 as Treatment Works!

Month which honored the work of substance use treatment professionals in the field. In 2011, this observance evolved into National Recovery Month to include mental illness. National Recovery Month is a national observance held every September to educate Americans that substance use treatment and mental health services can enable those with mental and substance use disorders to live healthy and rewarding lives. This observance celebrates the millions of Americans who are in recovery from mental and substance use disorders, reminding us that treatment is effective and that people can and do recover. It also serves to help reduce the stigma and misconceptions that cloud public understanding of mental and substance use disorders, potentially discouraging others from seeking help. This Resolution invites all residents of Jefferson County to participate in National Recovery Month, and calls upon the people of Jefferson County to observe the month of September with appropriate programs, activities, and ceremonies to support this year's National Recovery Month. The Jefferson County Human Services Board considered this Resolution at its meeting on August 13, 2019 and recommended forwarding to the County Board for approval.

WHEREAS, behavioral health is an essential part of overall wellness, and

WHEREAS, prevention and treatment of mental and/or substance use disorders is effective, and people recover in Jefferson County and around the nation, and

WHEREAS, preventing and overcoming mental and/or substance use disorders is essential to achieving healthy lifestyles, both physically and emotionally, and

WHEREAS, relatives and friends of people with mental and/or substance use disorders must be encouraged to implement preventive measures, recognize the signs of a problem, and guide those in need to appropriate treatment and recovery support services, and

WHEREAS, in 2017, an estimated 13.5 million adults had a perceived unmet need for mental health care at any time in the preceding year, including 6.5 million adults who did not receive any mental health services in the past year, and

WHEREAS, to help more people achieve and sustain long-term recovery, the U.S. Department of Health and Human Services (HHS), the Substance Abuse and Mental Health Services Administration (SAMHSA), the White House Office of National Drug Control Policy (ONDCP), and the Jefferson County Human Services Department invite all residents of Jefferson County to participate in National Recovery Month, and call upon the people of Jefferson County to observe the month of September with appropriate programs, activities, and ceremonies to support this year's Recovery Month.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby invites all residents of Jefferson County to participate in National Recovery Month, and calls upon the people of Jefferson County to observe the month of September with appropriate programs, activities, and ceremonies to support this year's Recovery Month.

Fiscal Note: This resolution has no fiscal impact.

Mode, moved for the adoption of Resolution No. 2019-38. Seconded and passed.

Tietz, Parks Committee Chair, introduced Resolution No. 2019-39

Executive Summary

The Jefferson County Parks Department is continuing construction of a recreation trail for hiking, biking and cross-country skiing on right-of-way owned by We Energies. The proposed trail is 10.96 miles in length and is located between the City of Watertown, Wisconsin, and the City of Oconomowoc, Wisconsin. This off-road paved trail connection is being built on the former Interurban Rail Line that connects the City of Watertown to the City of Oconomowoc. The path cross-section consists of a 10-foot wide asphalt surface with 2-foot wide aggregate shoulders. An 8-inch stone base with 3-inch asphalt layer will be used. The project is located primarily in Jefferson County (10 miles) and a portion in Waukesha County (1 mile). The City of Watertown and the City of Oconomowoc are the project boundaries. This resolution authorizes the County Administrator to enter into a contract with KL Engineering, Inc. to provide consultation services for the design of Segment 2 of the Interurban Trail with a cost not to exceed \$209,827.21. The Parks Committee considered this resolution at its meeting on September 3rd, 2019, and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Parks Committee has expended significant time and effort towards establishing a multi-use trail from Watertown to Oconomowoc, and

WHEREAS, the cost of this project from River Road in the Town of Watertown east to County Highway F in the Town of Ixonia is approximately \$1.74 million, and

WHEREAS, the Parks Committee has received a Wisconsin Department of Transportation (TAP) Transportation Alternative Program grant of \$1,224,150 for plan review, construction, and construction review, and

WHEREAS, the Parks Committee supports completion of these multi-purpose trails as part of the County's Bikeway/Pedestrianway Plan, the Jefferson County Comprehensive Plan and the Glacial Heritage Area Plan.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into a contract with KL
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Engineering, Inc., for design services related to the construction of Segment 2 of the Interurban Trail.

Fiscal Note: The period covered by this contract is 3 calendar years. \$175,000 has been allocated for these services which will pay for costs through 2020. Additional funding, if needed, will be allocated in the 2021 budget.

Tietz, moved for the adoption of Resolution No. 2019-39. Seconded and passed. Ayes 27 (Jones, Kelly, David, Tietz, Braughler, Herbst, Morris, Wineke, Zastrow, Hartz, Morse, Lund, Payne, Kutz, Schroeder, Mode, Kannard, Jaeckel, Lindl, Foelker, Fitzgerald, Schultz, Roberts, Christensen, Poulson, Nelan, Nass), Noes 0, Absent 3 (White, Rinard, Johns).

Nass, Planning & Zoning Committee Chair, introduced the following report:

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on August 15, 2019 as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS R4171A-19, R4172A-19, R4173A-19 AND R4170A-19 DENIAL OF PETITION R4170A-19

This petition was to create a 2-acre A-2 zone on South Farmington Road from PIN 008-0715-2434-001 (15 Acres) in the Town of Farmington. The Planning and Zoning Committee is recommending denial of the request because the lot is not appropriately clustered, does not fit the purpose and intent of the A-2 zone, and would be setting a precedent for an A-2 zone without an agri-business if it were approved. R4170A-19 – Ron Zimmerman/Delores Zimmerman Trust Property:

DATED THIS 26th DAY OF AUGUST, 2019. Blane Poulson, Secretary. THE PRIOR MONTH'S AMENDMENTS, R4158A-19, R4166A-19, R4167A-19, R4168A-19 AND R4169A-19 ARE EFFECTIVE UPON PASSAGE BY COUNTY BOARD, SUBJECT TO WIS. STATS. 59.69(5)

Nass, Planning & Zoning Committee Chair, introduced Ordinance No. 2019-07.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4171A-19, R4172A-19, R4173A-19 and R4170A-19 were referred to the Jefferson County Planning and Zoning Committee for public hearing on

August 15, 2019, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Create a new 1-acre building site on **Seavert Lane** from PIN 002-0714-2831-003 (28.226 Acres). The site is in the Town of Aztalan, and the request is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This and the following petition utilize the last remaining A-3 zones for the property; therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test and approval and recording of a final certified survey map for the lot. R4171A-19 – Laura L Jacobson/Charlie Oestreich Trust Property

Enlarge an existing A-3 zone at **W6380 Seavert Lane** by 1 acre, part of PINs 002-0714-2831-003 (28.226 Acres) and 002-0714-2832-000 (29.674 Acres). The site is in the Town of Aztalan, and the request is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This and the previous petition utilize the last remaining A-3 zones for the property; therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon approval and recording of a final certified map for the lot. R4174A-19 – Laura L Jacobson/Charlie Oestreich Trust Property

Create a new 2-acre building site on **County Road D** in the Town of Hebron from part of PIN 010-0515-0234-002 (4.492 Acres). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval, receipt by Zoning of a suitable soil test and approval and recording of a final certified survey map for the lot. R4172A-19 – Philip E Hack

Create a 2.98-acre building site on **Pine Drive** from part of PIN 024-0516-1144-000 (40 Acres) in the Town of Palmyra. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval, receipt by Zoning of a suitable soil test and approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. There shall be no development on slopes exceeding 20%. R4173A-19 – Thomas W Hooper

The above zoning amendments shall be null and void and have no effect one year from the date of County Board approval unless all applicable conditions have been completed.

Nass, moved for the adoption of Ordinance No. 2019-07.

Seconded and passed.

Nass, Planning and Zoning Committee Chair, introduced Resolution No. 2019-40

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County for an A-2 zone on South Farmington Road in the Town of Farmington, and

WHEREAS, Petition R4170A-19 was referred to the Jefferson County Planning and Zoning Committee for public hearing, and

WHEREAS, the proposed amendment has been given due consideration by the Jefferson County Planning and Zoning Committee after public hearing held on August 15, 2019 as required by law and the Committee, after being duly advised of the wishes of the Town Board and persons in the areas affected, made a recommendation to DENY Petition R4170A-19.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors that Petition R4170A-19 submitted by Ron Zimmerman for the Delores Zimmerman Trust to rezone two acres from A-1 to A-2 of PIN 008-0715-2434-001 for an Agri-business zone on South Farmington Road in the Town of Farmington is hereby DENIED for the reasons stated more particularly in the Planning and Zoning Committee Report to the County Board dated August 26, 2019, and the minutes and official record of the public hearing of August 15, 2019.

Fiscal Note: Adoption of this resolution will have no fiscal impact.

Nass, moved for the adoption of Resolution No. 2019-40. Seconded and passed.

Appointments.

Wehmeier, County Administrator, introduced the following appointment:

By virtue of the authority vested in me under Section 59.18 of the Wisconsin Statutes, I respectfully request confirmation of the following appointments:

Barb Elwood-Goetsch, Ixonia, WI, to the Oconomowoc Library Board for a 3-year term ending September 1, 2022.

Braugler moved to confirm the above appointment. Seconded and passed.

Schroeder, County Board Chair, introduced the following appointment:

By virtue of the authority vested in me under Section 59.54 (8), I hereby request confirmation of the following appointment:

Travis Maze to the Local Emergency Planning Committee (LEPC) for an indeterminate term replacing Duane Scott.

Morris moved to confirm the above appointment. Seconded and passed.

Mode, Human Services Board Chair, introduced the following appointment:

By virtue of the authority vested in the Human Services Board under Section 3.06(1)(g) of the County Board Rules, the Human Services Board hereby requests County Board's confirmation of the following appointment:

Patricia Rabay, Palmyra, WI, to the Nutrition Project Council for a three-year term ending September 10, 2022.

Morris moved to confirm the above appointment. Seconded and passed.

Public Comment (General). None.

Announcements.

1. Wehmeier, budget season is upon us, thus;

a. There are 2 County Board Meeting dates next month, October 8th and October 22nd at 7:00 p.m.

b. Budget Hearing Schedule is available and meetings start next week. See schedule for overview.

c. County Board members are invited to attend the budget meetings.

2. Nass thanked everyone who attended a Brew with a View this year. They have been very successful.

3. Christensen invited everyone to attend a lecture at the UW Whitewater campus regarding Cyber Security.

Supplemental information presented at the April 16, 2019, Jefferson County Board meeting will be available at the County Clerk's office upon request or on the County's website at www.jeffersoncountywi.gov.

There being no further business, Jaeckel moved that the Board adjourn. Seconded and carried at 7:42 p.m.